How to
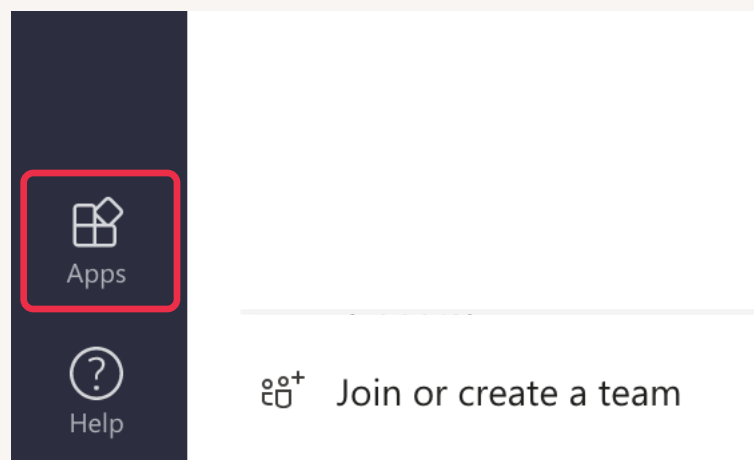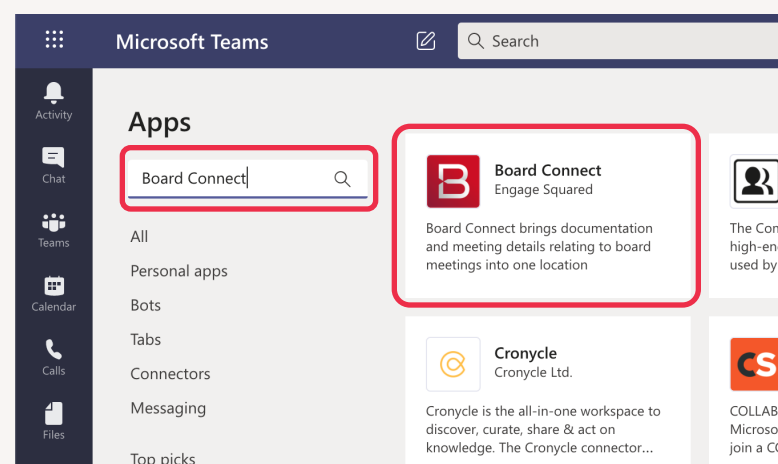# Install Board Connect

ⓘ You'll need to be a 'Global Admin' for your Teams Environment
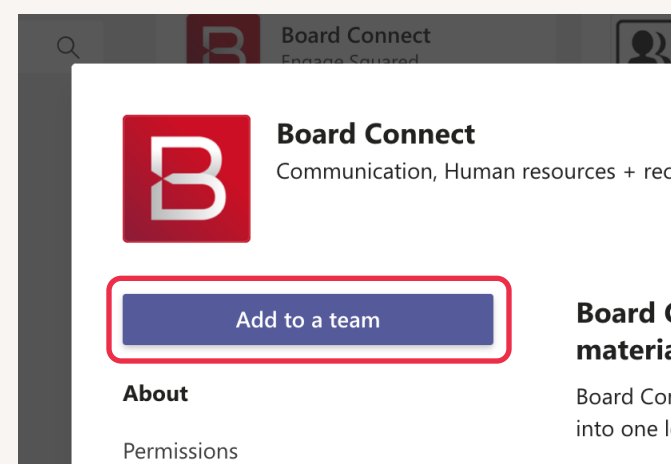
1 From the bottom left corner of the Microsoft Teams toolbar, click **Apps**
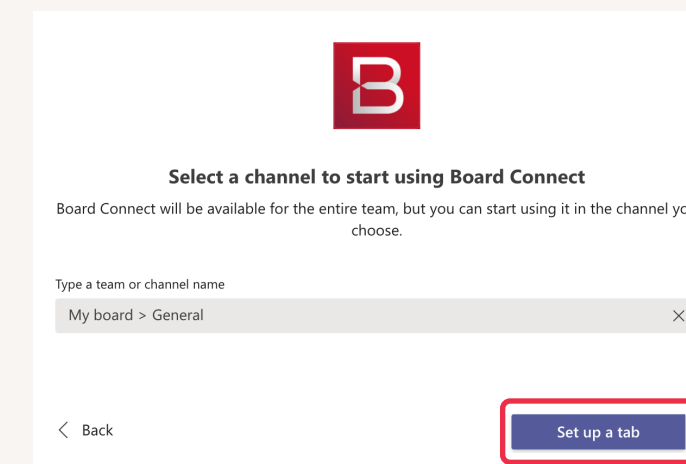
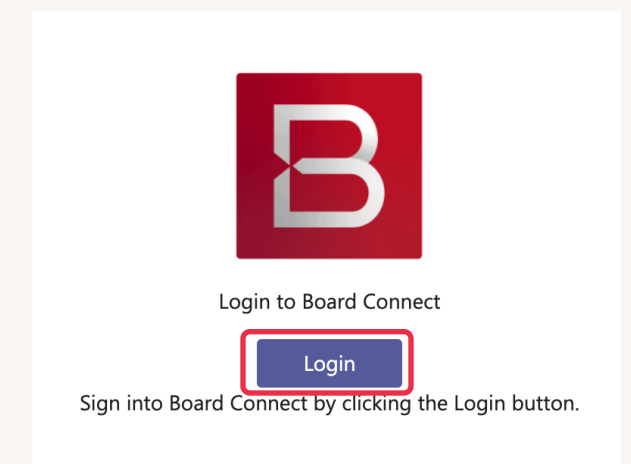**2** **Search 'Board Connect'** and select
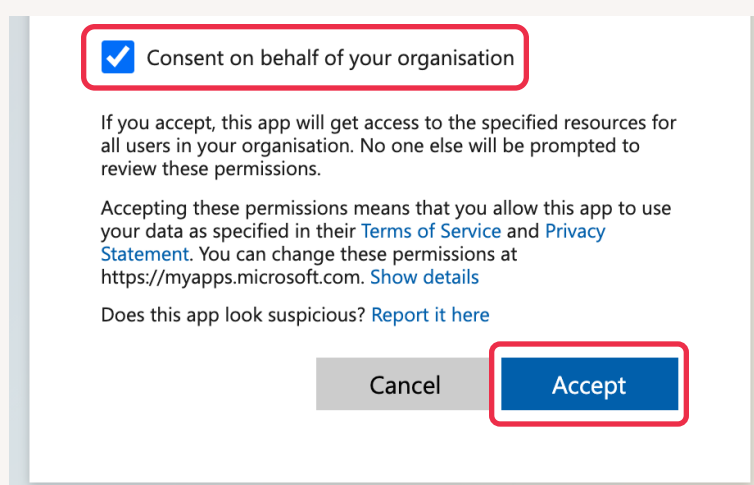
3 Click **Add to a team**

4 Start typing the team or channel name to add BC to, then click **Set up a Tab**
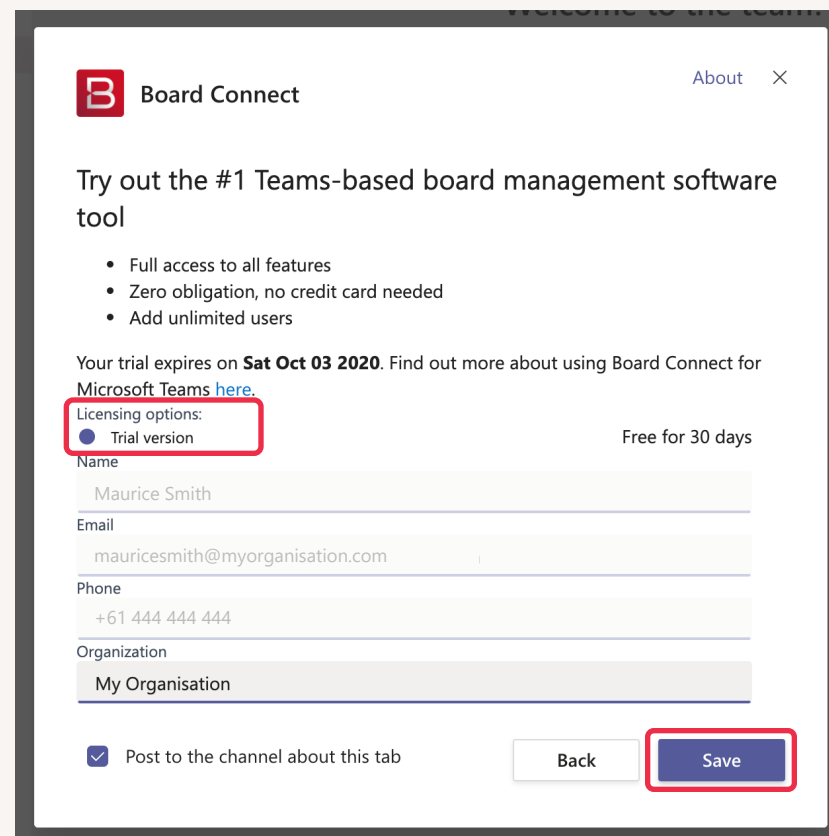
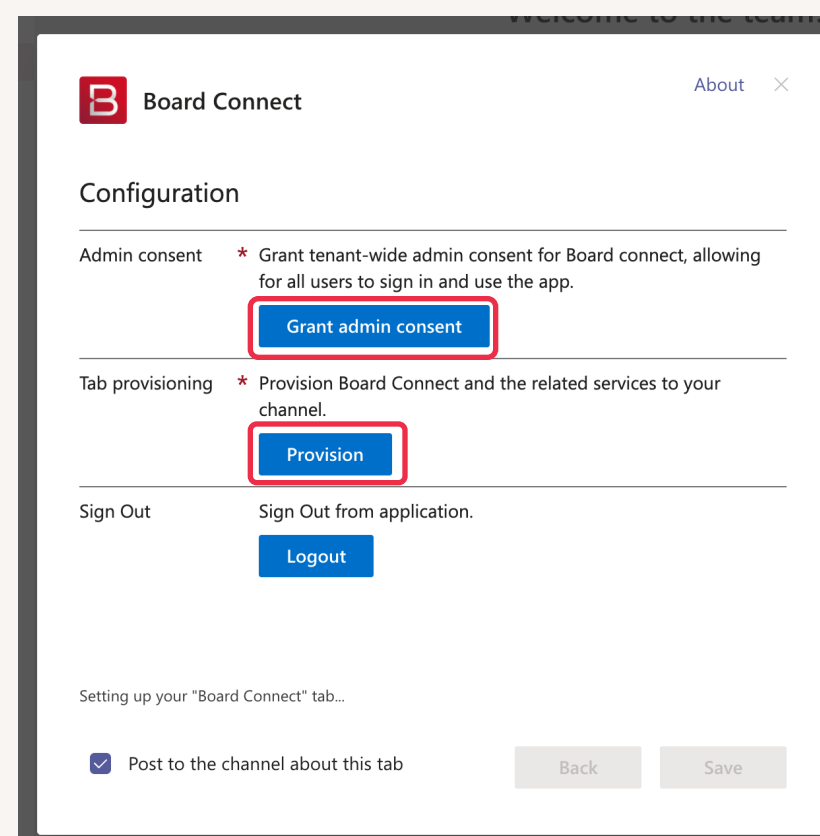**5** Click **Login** and sign in with your Microsoft 365 credentials

6 In the 'Permissions requested' tool-bar, **check the box** 'Consent on behalf of your organisation', then click **Accept**
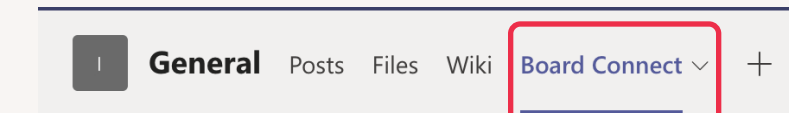
7 **Select 'Trial version'** under licensing options, fill in your contact details and click **Save**

8 Click **Grant admin consent** and select your M365 credentials. Next click **Provision**, then click **Save**

9 The Board Connect tab will be added to your selected team channel.

10 You can add Board Connect to any team. Click the **+ tab** in your selected team channel and search Board Connect